



Application Document Checklist

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Canadians and Permanent Residents

Along with your fully completed application form, the documents listed below must be included at the time of submission in order to fully process and consider your application. Failure to submit any of the required documents may delay the processing of your child's application. Please check the box for documents enclosed and do not submit original documents. Thank you.

Student's Name:	
Last Name	First Name
Applying for Grade:	
Starting September 20 _____ (please fill in the year)	

- Copy or proof of Canadian Citizenship (Birth Certificate or Citizenship Card)
OR
 Copy or proof of Permanent Residence (Permanent Resident Card or Record of Landing) **with** a copy of your son's certificate.
- Proof of Citizenship of both mother and father, regardless of nationality. The following are acceptable documentation: photocopy of Birth Certificate, Citizenship Card, Permanent Resident Card, Record of Landing, or Passport showing name, date of birth, and passport number.
- A signed copy of "Legal Residency of Parent" form (either Form A or Form B); **AND** Proof of Residency Address.

For Catholics:

- A copy of your son or daughter's baptismal certificate; **AND**
- Completed "Endorsement from the Parish Priest or Worship Leader form (Form C)

For Non-Catholics:

- Completed "Endorsement from Parish Priest or Worship Leader form (Form C) (if applicable)
- A copy of your son or daughter's report card for the current school year.
 - A copy of your son or daughter's last report card from the previous school year.
 - Recent photo of your son or daughter (school photo preferred)
 - Non-refundable \$75 application fee payable by cheque to St. John Paul II Academy (your cleared cheque is proof of receipt)
 - Personal note written by the student stating why he /she would like to attend St. John Paul II Academy
 - Other supporting documentation (if applicable) i.e.
 - Medical Information; Individual Education Plan, Case Management Plan, etc.
 - Reference letters from coaches, parents of present St. John Paul II students, family friends.
 - Details of the Band Name and Ministry Band Code Number First Nations applicants.
 - Completed Enrolment Deposit Form or letter indicating need for Financial Assistance.
 - Note: Parents who have already completed this form are not required to re-submit.

REMINDER: Please have your son or daughter's teachers complete the "Student Information Sheet" – Form D which can be sent directly to the school. Please note that the Student Information Sheet will suffice as a reference letter from your child's current teacher.